

Bryce N. Harlow Collection
White House Central Files (WHCF)
Staff Member Office Files (SMOF)



Richard Nixon Presidential Library and Museum
National Archives and Records Administration

Processed by Ira Pemstein, Yorba Linda, California, 2008
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The Presidential Historical materials of Bryce N. Harlow, Assistant to the President and Counselor to the President, are in the custody of the National Archives and Records Administration under the provisions of Title I of the Presidential Recordings and Materials Preservation Act of 1974 (P.L. 93-526, 88 Stat. 1695) and implementing regulations. In accordance with the Act and agency regulations, archivists reviewed the file group to identify personal and private materials and non-historical items. These items have been returned.

Materials covered by the Act have been archivally processed and are described in this register. Items that are security classified or otherwise restricted under the Act and regulations have been removed and placed in a closed file. A Document Withdrawal Record (GSA Form 7279) with a description of each restricted document has been inserted at the beginning of each folder from which materials have been removed. A Document Control Record marks the original position of the withdrawn item.

Employees of the National Archives will review periodically the unclassified portions of closed materials for the purpose of opening those which no longer require restriction. Certain classified documents may be declassified under authority of Executive Order 13526 in response to a Mandatory Review Request (NA Form 14020) submitted by the researcher.

Cubic Feet of Materials: 9.0

Number of Boxes: 27

Approximate Number of Pages: 25,000

Biographical Note



Bryce Harlow was born in Oklahoma in 1916. After his graduation from the University of Oklahoma in 1938, Bryce Harlow moved to Washington D.C. where he worked on Capitol Hill as assistant librarian to the House of Representatives. In 1941, with the outbreak of World War II, Bryce Harlow became an officer in the United States Army and worked for General George C. Marshall, Army Chief of Staff. Mr. Harlow served in this position until 1946, when he joined the staff of the House Committee on Armed Services. Mr. Harlow remained in this position until 1951.

In 1952, Mr. Harlow returned to Oklahoma and became the vice president of the Harlow Publishing Company. Just one year later, Mr. Harlow returned to Washington, D.C., with his wife Betty and their three children to work on the White House staff of President Dwight D. Eisenhower. From 1953 until 1960, Mr. Harlow served the Eisenhower Administration in various positions including administrative assistant to the president, special assistant to the president, and deputy assistant to the president for congressional affairs. Mr. Harlow wrote major speeches for President Eisenhower, and President Eisenhower often referred to Mr. Harlow as his “meat and potatoes man.”

In 1961, Mr. Harlow established the first office in Washington, D.C., for the company of Procter & Gamble. He continued to represent the company in Washington, D.C., until his retirement in 1978. Mr. Harlow took a leave of absence from Procter and Gamble from 1968 until 1971 and again from 1973 until 1974 to serve on the White House staff of President Richard Nixon. Mr. Harlow worked for the Nixon Administration as assistant to the president for congressional relations and as counselor to the president, a position that had a cabinet level rank. In November 1968, Mr. Harlow was the first staff person appointed by President-Elect Richard Nixon.

In his later years, Bryce Harlow was inducted into the Oklahoma Hall of Fame in 1977 and received the Medal of Freedom from President Ronald Reagan in 1981. Bryce Harlow died on February 18, 1987.

Scope and Content Note

The materials of Bryce N. Harlow cover the period from November 1968 to January 1969 when Mr. Harlow served as the Assistant to the President with Responsibility for Congressional Relations in the transition office of President-Elect Richard Nixon.

Mr. Harlow's first office was in New York City at the Pierre Hotel with his staff of William Timmons (responsible for relations with the House of Representatives) and Ken Belieu (responsible for relations with the Senate). Eventually Mr. Harlow and his staff relocated from New York to Federal Building #7 in Washington, D.C. Materials in this collection include correspondence from Mr. Harlow and his staff to members of Congress introducing Mr. Harlow and his team and asking for recommendations on White House staff and cabinet positions. These correspondences include letters to Congressman George H.W. Bush, Congressman Gerald R. Ford, Congressman Donald Rumsfeld, Senator Edward Kennedy, Senator Barry Goldwater, and Senator Strom Thurmond. These materials also contain the responses from the members of Congress which not only contain their staffing recommendations, but also include congratulatory messages and opinions on policy issues for the new administration. Topics of policy issues discussed include the Vietnam War, economic issues, ending of the draft and creating an all volunteer military, space and science, relations with the Soviet Union, postal matters, and the USS *Pueblo*. Congressional recommendations for staff and cabinet positions include future cabinet and staff members Melvin Laird and Charles Colson but also include many individuals who did not work for the Nixon Administration, including Hubert Humphrey and Charles Van Dorn. There are also materials from Mr. Harlow organizing and scheduling the December 16, 1968, meeting with President-Elect Nixon, Vice President-Elect Spiro Agnew and high-ranking Republican congressmen.

The materials of Bryce Harlow also include a number of internal memoranda between Mr. Harlow and other transition office staff. Many of these memoranda are from Mr. Harlow to Peter Flanigan who worked on filling cabinet, sub-cabinet and head of agency positions as well as Harry Flemming who worked on filling lower-level positions. The contents of these memoranda consist of Mr. Harlow passing along staff recommendations from members of Congress as well as Mr. Harlow's own opinion about the potential candidate or about the Congressman who made the recommendation. Other transition office staff members included in some of these materials are Dwight Chapin, H.R. Haldeman, and John Ehrlichman. The collection also contains memoranda directly between Bryce Harlow and Richard Nixon. In these memorandums, Mr. Harlow advises the President-Elect on building his relationship with Congress based on Mr. Harlow's experiences with the Eisenhower Administration.

The materials also include numerous documents from the public addressed to President-Elect Nixon. Topics in these materials include congratulatory messages to the newly elected president, requests to attend the inauguration, policy suggestions, and requests supporting or proposing new White House staff members and cabinet positions. The materials also include Thanksgiving, Christmas, and New Years cards to the Nixon family.

Finally, the materials include press briefings from November 1968 until December 1968. The press briefings involve announcements by Press Secretary Ronald Ziegler about new

appointments to White House staff positions. Some of the appointments covered in these briefings include the appointments of Henry Kissinger, Herb Klein, William Safire, Daniel Patrick Moynihan, and Martin Anderson. Other topics in the press briefings include a phone conversation between Richard Nixon and Chief Justice Earl Warren, the creation of a Task Force on Science and a Task Force on Space, and President-Elect Nixon's plans of opening a nationwide search for staffing of the new administration.

The materials are arranged into six series:

1. Congressional Correspondence
2. Memorandum
3. Public Correspondence
4. Press Briefings
5. Subject Files – **Added on 12/09/2010**
6. Oversized Attachments – **Added on 12/09/2010**

Accretion – 12/09/2010

On December 09, 2010 newly processed materials from Bryce Harlow's White House Central Files have been added to this collection. These additional materials have been arranged into two new series: Subject Files and Oversized Attachments. The Subject Files include materials from 1969 to 1970 when Mr. Harlow served as Special Assistant to the President for Congressional Relations. These documents cover a wide range of domestic and foreign policy issues as well as direct correspondence with Mr. Harlow to members of Congress and other White House staff. The series is arranged alphabetically. The Oversized Attachments series consist of materials that were originally filed in large oversized files and kept separately from the main Harlow collection. The materials in this series are arranged to parallel the existing Subject Files, Memorandum and Public Correspondence series. What is unique about these materials is that they contain documents from the administration era (1969 – 1970) beyond the transition era (November 1968 – January 1969). Each parallel series is arranged by Oversized Attachment number and then chronologically for the Subject Files and alphabetically for the Memorandum and Public Correspondence.

Series Description

Series I: Congressional Correspondence

Boxes: 1-3

Spans: November 1968 – January 1969

Description: This series contains originals, carbons, telegrams and electrostatic copies of letters and memorandum from Bryce Harlow and his staff, to members of Congress as well as their responses. The topics of these correspondences include Harlow introducing himself and his team to Congress, coordinating meetings with President-Elect Richard Nixon, and suggestions about whom to appoint to cabinet and White House staff positions. This series is arranged alphabetically.

Series II: Memorandum

Box: 4

Spans: November 1968 – January 1969

Description: This series contains originals and carbons of internal memorandum between Bryce Harlow and other members of the transition office as well as memorandum between Bryce Harlow and Richard Nixon. Topics include staffing for the new administration, policy issues and building the relationship between the White House and Congress. This series is arranged chronologically.

Series III: Public Correspondence

Boxes: 5-6

Spans: November 1968 – January 1969

Description: This series contains letters, telegrams, newspaper clippings, and greeting cards from the public to President-Elect Richard Nixon. Topics of these correspondences include congratulatory messages, policy and staff recommendations, complaints, and holiday greetings. This series is arranged chronologically.

Series IV: Press Briefings

Box: 7

Spans: November 1968 – December 1968

Description: Copies of press briefings from November 1968 – December 1968. The press briefings cover new White House staff appointments and include a biographical sketch of each new appointee. This series is arranged chronologically

New Series Added 12/09/2010

Series V: Subject Files

Boxes: 8 – 14

Spans: 1969 – 1970

Description: This series contains originals, carbons, telegrams and electrostatic copies of letters and memorandum from Bryce Harlow and his staff. Topics cover a variety of domestic and foreign policy issues as well as direct correspondence with members of Congress. Notable participants include Representative Gerald R. Ford, Senator Bob Dole and Governor Ronald Reagan. The series is arranged alphabetically.

Series VI: Oversized Attachments (OA) – Subject Files, Memorandum, Public Correspondence

Boxes: 15 – 27

Spans: 1969 – 1970

Description: Materials in this series parallel the Subject Files, Memorandum and Public Correspondence series. Materials include documents from the administration era (1969 – 1970) when Mr. Harlow served as the Special Assistant to the President for Congressional Affairs. These materials were originally housed in three boxes numbered OA 2966, 2967 and 2968. Each parallel series is arranged by OA number and then chronologically for the Subject Files and alphabetically for the Memorandum and Public Correspondence.

Folder Titles List

Series I: Congressional Correspondence

Box 1

A (1 of 2)
A (2 of 2)
B (1 of 5)
B (2 of 5)
B (3 of 5)
B (4 of 5)
B (5 of 5)
C (1 of 3)
C (2 of 3)
C (3 of 3)
D (1 of 2)
D (2 of 2)
E
F (1 of 2)
F (2 of 2)
G

Box 2

H (1 of 2)
H (2 of 2)
I
J
K
L
M (1 of 4)
M (2 of 4)
M (3 of 4)
M (4 of 4)
N
O
P
Q

Box 3

R (1 of 6)
R (Roth Report) (2 of 6)
R (Roth Report) (3 of 6)
R (4 of 6)

R (Rumsfeld, Donald) (5 of 6)

R (6 of 6)

S (1 of 3)

S (2 of 3)

S (3 of 3)

T (1 of 2)

T (2 of 2)

U

V

W (1 of 2)

W (2 of 2)

XYZ

Series II: Memorandum

Box 4

Memorandum: (11/12/1968 – 11/18/1968)

Memorandum: (11/19/1968 – 11/27/1968)

Memorandum: (11/28/1968 – 12/03/1968)

Memorandum: (12/04/1968 – 12/17/1968)

Memorandum: (12/19/1968 – 12/31/1968)

Memorandum: (01/01/1969 – 01/09/1969)

Memorandum: (01/10/1969 – 01/13/1969)

Memorandum: (01/14/1969 – 01/17/1969)

Memorandum: (N.D.)

Series III: Public Correspondence

Box 5

Public Correspondence: (Pre-November 1968) (1 of 2)

Public Correspondence: (Pre-November 1968) (2 of 2)

Public Correspondence: (11/08/1968 – 11/27/1968)

Public Correspondence: (11/27/1968 – 11/30/1968)

Public Correspondence: (12/01/1968 – 12/03/1968)

Public Correspondence: (12/04/1968 – 12/05/1968)

Public Correspondence: (12/06/1968)

Public Correspondence: 12/07/1968 – 12/12/1968)

Public Correspondence: (12/15/1968 – 12/18/1968)

Public Correspondence: (12/20/1968 – 12/23/1968)

Public Correspondence: (12/24/1968 – 12/28/1968)

Public Correspondence: (12/29/1968 – 12/31/1968)

Public Correspondence: (01/01/1969 – 01/02/1969)

Public Correspondence: (01/02/1969 – 01/03/1969)

Public Correspondence: (01/04/1969)

Box 6

Public Correspondence: (01/05/1969)
Public Correspondence: (01/06/1969)
Public Correspondence: (01/06/1969 – 01/07/1969)
Public Correspondence: (01/07/1969)
Public Correspondence: (01/08/1969)
Public Correspondence: (01/08/1969 – 01/09/1969)
Public Correspondence: (01/09/1969 – 01/10/1969)
Public Correspondence: (01/11/1969 – 01/13/1969)
Public Correspondence: (01/14/1969 – 01/15/1969)
Public Correspondence: (01/15/1969 – 01/17/1969)
Public Correspondence: (01/17/1969)
Public Correspondence: (01/17/1969 – 01/20/1969)
Public Correspondence: (Post 01/20/1969)
Public Correspondence: (N.D.) (1 of 2)
Public Correspondence: (N.D.) (2 of 2)

Series IV: Press Briefings

Box 7

Press Briefings: November 1968 – December 1968

Series V: Subject Files

Box 8

American Enterprise Institute
Architect of the Capitol (1 of 2)
Architect of the Capitol (2 of 2)
Armed Forces Recreation Center Briefing (1 of 2)
Armed Forces Recreation Center Briefing (2 of 2)
Austin Geriatric Center
Ash Council
Be Lieu, Ken
Blacks
Blue Ribbon Meeting 02/07/1970
Brown, John III
Budget – FY 1971 (1 of 2)
Budget – FY 1971 (2 of 2)
Budget – FY 1972
Cabinet (Empty)
Cabinet Committee on Education

Campaign 1970 – Political Briefs (1 of 7)
Campaign 1970 – Political Briefs (2 of 7)
Campaign 1970 – Political Briefs (3 of 7)
Campaign 1970 – Political Briefs (4 of 7)
Campaign 1970 – Political Briefs (5 of 7)

Box 9

Campaign 1970 – Political Briefs (6 of 7)
Campaign 1970 – Political Briefs (7 of 7)
Carswell Nomination
Carswell – Senator Smith
Chapin, Dwight
Chotiner, Murray
Civil Service Commission
Colson, Chuck
Commerce (Sec. Stans)
Communications – Political Broadcasting
Congress – Rules and Policies
Cooper-Church Amendment (1 of 3)
Cooper-Church Amendment (2 of 3)
Cooper-Church Amendment (3 of 3)
Dean, John
Dent, Harry (Empty)
Defense (Empty)
Economy
Ehrlichman, John
Family Security System
Farm Program (1 of 8)
Farm Program (2 of 8)
Farm Program (3 of 8)
Farm Program (4 of 8)
Farm Program (5 of 8)
Farm Program (6 of 8)
Farm Program (7 of 8)

Box 10

Finch, Robert (Empty)
Flannigan, Peter
Appointments (Flanigan)
Sassinena (Flanigan)
Flemming, Harry
Foreign Policy
Haig, Col. Al.
Haldeman, Bob

Haynsworth
H.E.W. – Sec. Finch
Housing
IRS – Tax Exempt Status Schools (1 of 7)
IRS – Tax Exempt Status Schools (2 of 7)
IRS – Tax Exempt Status Schools (3 of 7)
IRS – Tax Exempt Status Schools (4 of 7)
IRS – Tax Exempt Status Schools (5 of 7)
IRS – Tax Exempt Status Schools (6 of 7)
IRS – Tax Exempt Status Schools (7 of 7)
Justice Dept, Atty Gen Mittchell
Kissinger, Henry (Empty)
Legal Developments in School Desegregation
Liaison with Former Presidents
Mathias Resolution
Meat Imports
Memoranda to the President – Sept-Oct-Nov (Empty)
Miner, Ernie
Misc. Schools (1 of 7)
Misc. Schools (2 of 7)
Misc. Schools (3 of 7)
Misc Schools (4 of 7)
Misc Schools (5 of 7)
Misc Schools (6 of 7)
Misc Schools (7 of 7)

Box 11

Moratoriums
National Security Staff (Empty)
Oil Depletion (Empty)
Oil Import Policy
Office of Management and Budget
Political (1 of 2)
Political (2 of 2)
Post Office
President Johnson (Empty)
Retirement Pay – Former Presidents
Property Review Board (1 of 4)
Property Review Board (2 of 4)
Property Review Board (3 of 4)
Property Review Board (4 of 4)
Property Review Board [Ft. DeRussy] (1 of 6)
Property Review Board [Ft. DeRussy] (2 of 6)
Property Review Board [Ft. DeRussy] (3 of 6)
Property Review Board [Ft. DeRussy] (4 of 6)

Property Review Board [Ft. DeRussy] (5 of 6)
Property Review Board [Ft. DeRussy] (6 of 6)
Property Review Board (Ft. DeRussy) Briefs
Property Review Board – Ft. DeRussy Photos (1 of 2)
Property Review Board – Ft. DeRussy Photos (2 of 2)
Property Review Board Report to Congress
Regional Commissions (Reorganization)
Report: Ft. DeRussy – Last Chance on Waikiki 06/24/1970 (1 of 3)
Report: Ft. DeRussy – Last Chance on Waikiki 06/24/1970 (2 of 3)
Report: Ft. DeRussy – Last Chance on Waikiki 06/24/1970 (3 of 3)

Box 12

Republican Conference Rules
Republican Leadership
Revenue Sharing (1 of 4)
Revenue Sharing (2 of 4)
Revenue Sharing (3 of 4)
Revenue Sharing (4 of 4)
Republican State Chairman, Southern Association of
Rural – Urban Development
St. Lawrence Seaway
School Desegregation (1 of 3)
School Desegregation (2 of 3)
School Desegregation (3 of 3)
School Desegregation Drafts (1 of 3)
School Desegregation Drafts (2 of 3)
School Desegregation Drafts (3 of 3)

Box 13

Selective Service
Sloan, Hugh
Supreme Court Nominees (Empty)
Symington Hearings (Empty)
Tax Reform
Trade
Treasury Sec. Kennedy
Utilization Survey – Ft. DeRussy (1 of 3)
Utilization Survey – Ft. DeRussy (2 of 3)
Utilization Survey – Ft. DeRussy (3 of 3)
Veterans Hospital
Veto Strategy – FY 1971 Bills (1 of 3)
Veto Strategy – FY 1971 Bills (2 of 3)
Veto Strategy – FY 1971 Bills (3 of 3)
HEW-Labor-OEO Appropriation Veto (1 of 3)

HEW-Labor-OEO Appropriation Veto (2 of 3)
HEW-Labor-OEO Appropriation Veto (3 of 3)
Vice President
VP Campaign '70 (Scheduling)
VP Campaign '70 [Strategy] (1 of 6)
VP Campaign '70 [Strategy] (2 of 6)

Box 14

VP Campaign '70 [Strategy] (3 of 6)
VP Campaign '70 [Strategy] (4 of 6)
VP Campaign '70 [Strategy] (5 of 6)
VP Campaign '70 [Strategy] (6 of 6)
Vietnam (1 of 3)
Vietnam (2 of 3)
Vietnam (3 of 3)
Vietnam Fact-Finding Mission (1 of 2)
Vietnam Fact-Finding Mission (2 of 2)
Voting Rights
Whitaker, John
WH Conference on Youth
Woods, Rose Mary
Wright Resolution

Series VI: Oversized Attachments (OA)

OA: Subject Files (OA 2966, OA 2968)

Box 15

February 26, 1969 – November 26 – 1969 (1 of 3)
February 26, 1969 – November 26 – 1969 (2 of 3)
February 26, 1969 – November 26 – 1969 (2 of 3)
May 1, 1969 – November 17, 1969 (1 of 2)
May 1, 1969 – November 17, 1969 (2 of 2)
JAN 1969 – NOV 1969 (1 of 6)
JAN 1969 – NOV 1969 (2 of 6)
JAN 1969 – NOV 1969 (3 of 6)
JAN 1969 – NOV 1969 (4 of 6)
JAN 1969 – NOV 1969 (5 of 6)
JAN 1969 – NOV 1969 (6 of 6)
JAN 1969 – MAR 1969 (1 of 5)

Box 16

JAN 1969 – MAR 1969 (2 of 5)

JAN 1969 – MAR 1969 (3 of 5)
JAN 1969 – MAR 1969 (4 of 5)
JAN 1969 – MAR 1969 (5 of 5)

OA: Memorandum (OA 2967, OA2968)

Box 17

A – B (1 of 4)
A – B (2 of 4)
A – B (3 of 4)
A – B (4 of 4)
B
B – H (1 of 7)
B – H (2 of 7)
B – H (3 of 7)
B – H (4 of 7)
B – H (5 of 7)
B – H (6 of 7)
B – H (7 of 7)
C, F (1 of 6)
C, F (2 of 6)
C, F (3 of 6)

Box 18

C, F (4 of 6)
C, F (5 of 6)
C, F (6 of 6)
D – H (1 of 4)
D – H (2 of 4)
D – H (3 of 4)
D – H (4 of 4)
F – H (1 of 4)
F – H (2 of 4)
F – H (3 of 4)
F – H (4 of 4)
K – M (1 of 4)
K – M (2 of 4)

Box 19

K – M (3 of 4)
K – M (4 of 4)
M – P (1 of 4)
M – P (2 of 4)

M – P (3 of 4)
M – P (4 of 4)
P – W (1 of 6)
P – W (2 of 6)
P – W (3 of 6)
P – W (4 of 6)
P – W (5 of 6)
P – W (6 of 6)
R – S, MISC (1 of 5)
R – S, MISC (2 of 5)

Box 20

R – S, MISC (3 of 5)
R – S, MISC (4 of 5)
R – S, MISC (5 of 5)
S – W (1 of 5)
S – W (2 of 5)
S – W (3 of 5)
S – W (4 of 5)
S – W (5 of 5)

OA: Public Correspondence (OA 2966, OA 2967)

Box 21

A – B (1 of 5)
A – B (2 of 5)
A – B (3 of 5)
A – B (4 of 5)
A – B (5 of 5)
B (1 of 5)
B (2 of 5)
B (3 of 5)
B (4 of 5)
B (5 of 5)
E – F (1 of 5)
E – F (2 of 5)

Box 22

E – F (3 of 5)
E – F (4 of 5)
E – F (5 of 5)
G (1 of 3)
G (2 of 3)

G (3 of 3)
H(I) (1 of 5)
H(I) (2 of 5)
H(I) (3 of 5)
H(I) (4 of 5)
H(I) (5 of 5)
H(II) (1 of 5)

Box 23

H(II) (2 of 5)
H(II) (3 of 5)
H(II) (4 of 5)
H(II) (5 of 5)
K (1 of 2)
K (2 of 2)
S (1 of 3)
S (2 of 3)
S (3 of 3)
T (1 of 2)
T (2 of 2)
U – V (1 of 2)
U – V (2 of 2)
W (1 of 3)

Box 24

W (2 of 3)
W (3 of 3)
Y – Z (1 of 2) Y – Z (2 of 2)
C (1 of 6) [2967]
C (2 of 6) [2967]
C (3 of 6) [2967]
C (4 of 6) [2967]
C (5 of 6) [2967]
C (6 of 6) [2967]
C –D (1 of 6)
C –D (2 of 6)
C –D (3 of 6)

Box 25

C – D (4 of 6)
C – D (5 of 6)
C – D (6 of 6)
I–L (1 of 7)

I-L (2 of 7)
I-L (3 of 7)
I-L (4 of 7)
I-L (5 of 7)
I-L (6 of 7)
I-L (7 of 7)
M (1 of 5)
M (2 of 5)
M (3 of 5)
M (4 of 5)

Box 26

M (5 of 5)
M, R (1 of 6)
M, R (2 of 6)
M, R (3 of 6)
M, R (4 of 6)
M, R (5 of 6)
M, R (6 of 6)
N-O (1 of 3)
N-O (2 of 3)
N-O (3 of 3)
P-Q (1 of 5)
P-Q (2 of 5)
P-Q (3 of 5)
P-Q (4 of 5)
P-Q (5 of 5)

Box 27

P-Q (3 of 5)
P-Q (4 of 5)
P-Q (5 of 5)
R (1 of 5)
R (2 of 5)
R (3 of 5)
R (4 of 5)
R (5 of 5)
S (1 of 4)
S (2 of 4)
S (3 of 4)
S (4 of 4)